

Navica Revolution Update - Multi-Select Photo Uploader

The Multi-Select Photo Uploader enhancements will occur on November 19th, 2013.

Enhancements include:

- **Multi-select** photos**
- Drag and drop multiple photos from your photos folder**
- **Express upload utility** handles larger images thereby allowing greater numbers of simultaneous photos uploaded
- **Auto rotate** digital images

****Multi Select** and **Drag and drop** are functions that may or may not be inherent in the Browser. The following browsers support this functionality: Internet Explorer 11, Firefox, Chrome and Safari. Any other browser will not allow the Multi Select and Drag and drop functionality.

Proceed to Photo Maintenance -

Uploading the Main Photo:

- Select Choose Main Photo.
- This will open your **File Upload** window. Locate the file you wish to upload.
- You may either **Highlight the Photo** and click **Open** or you may **Double Click** on the **Photo** you wish to upload.

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- This will take you back to the **Photo Upload Screen**. You will see the name **Main View** underneath **Add Main Photo**.
- Click **Proceed to Next Step**.



• Your photo will be displayed. If it is correct, click **Submit**.



• A verification message will appear: Your Selected Photo(s) Have Been Saved To The System For Processing.



Uploading Additional Photos:

There are two way to add additional photos. You can browse to add multiple photos in a group or you can open your photos folder, select a group of photos and drag and drop them to the uploader window. The following steps will describe each option.

• On the Photo Maintenance Screen, Add Additional Photos select Choose Additional Photos.

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To browse for additional photos:

• Select Choose Photos then your File Upload Box will open. You may either double click on the photo name or you may highlight a group of photo files and click **Open**.



- You will now see the photos you have selected in the photo uploader window. If you have selected a photo in error, you have the option to **Remove** the image before proceeding to the next step.
- Once photo selection is complete, select **Proceed to Next Step**.
- Back at the **Photo Upload Screen**. Denoted will be the number of additional photos you have in the queue.
- Proceed to Next Step.

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• At this point you have the opportunity to **Label** your photo, select **Portrait** orientation, add **Photo Remarks** or **Remove** any photo selected in error.



• To continue click **Submit**.

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• The confirmation will be displayed - Your Selected Photo(s) Have Been Saved To The System For Processing.

To use Drag and Drop follow these steps:

- Open the folder/directory on your computer that contains the photos you wish to drag and drop files from.
- Select a single photo or a group of photos then drag them from that folder/directory to the photo uploader box.



- You will now see the photos you have selected in the photo uploader window. If you have selected a photo in error, you have the option to **Remove** the image before proceeding to the next step.
- Once photo selection is complete, select **Proceed to Next Step**.
- Back at the **Photo Upload Screen**. Denoted will be the number of additional photos you have in the queue.
- Proceed to Next Step.
- At this point you have the opportunity to **Label** your photo, select **Portrait** orientation, add **Photo Remarks** or **Remove** any photo selected in error.
- To continue click **Submit**.
- The confirmation will be displayed Your Selected Photo(s) Have Been Saved To The System For Processing.

If you should have questions about this enhancement, please contact SEI Customer Support for assistance via Support@NavicaMLS.net, live chat or toll free at 1-800-367-8756.